



My Records, My Choice

CONSENT FORM

If you made an IAP or ADR claim for compensation for residential school abuse, the Indian Residential Schools Settlement Agreement says that you can save your IAP or ADR records for history, public education and research at the National Centre for Truth and Reconciliation (NCTR).

The IAP is the Independent Assessment Process for compensation for claims of abuse at residential schools. The ADR was the earlier Alternative Dispute Resolution process.

What are my choices for my IAP or ADR records?

You can:

- Do nothing: your records will remain confidential and will then be destroyed on September 19, 2027
- Get a copy for yourself to keep or share with others
- Preserve them for history, public education and research at the NCTR
- Get a copy for yourself *and* preserve them for history, public education and research at the NCTR

The choice is yours and yours alone.

Sign this form only if you want to preserve your IAP or ADR records at the NCTR.

Residential Schools Crisis Line

If you are feeling pain or distress because of your residential school experiences please call the free 24-hour crisis line: 1-866-925-4419.

What records are we talking about?

- Your application form
- The printed record of your testimony (transcript)
- The voice recording of your testimony
- The decision on your claim

Your records include your name, the information you provided in your IAP or ADR claim, everything you said at your hearing, what the adjudicator said about you in their decision, and the compensation you received. Your records describe the abuse you suffered and how it affected your life. They may include information about your health, employment and criminal history, and other sensitive information.

Can I get a copy of my own records?

Yes. You can request a copy of your IAP or ADR records. There is a separate form for that. You have until September 19, 2027 to request a copy of your records for yourself, to keep or share with others.

If you want a copy of your records, contact IAP Information toll-free at 1-877-635-2648.

Why am I being asked about my records?

In 2017 the Supreme Court of Canada said that because your IAP or ADR records are confidential, they will be automatically destroyed, unless you choose to preserve them for yourself or for history, research and public education at the NCTR.

What is the NCTR?

The NCTR was created by the Indian Residential Schools Settlement Agreement to preserve the history and legacy of the residential schools. It has the responsibility to promote truth, understanding, reconciliation and healing. The NCTR is advised by a Survivors' Circle and Governing Circle of Indigenous people. It is hosted at the University of Manitoba and is the permanent home for the records of the Truth and Reconciliation Commission.

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How would my records be used at the NCTR?

If you decide to preserve your records at the NCTR, you have a choice of two ways to do that: **restricted access** or **open access**. In either case the NCTR will use and share your records for public education and research to promote reconciliation. The NCTR is committed to the respectful and dignified use of your records and of doing no harm.

- **Restricted access** means the NCTR may use and share your records with the public for purposes such as education, but only if the NCTR removes your personal information. Personal information means information that identifies you or could be used to identify you. Your personal information will be held by the NCTR and may be made available to researchers, but only under strict confidentiality conditions. Your personal information will not be available to the public and will not be published. Your family will not be allowed to see your records.
- **Open access** means the NCTR may use your records and personal information, including your name, for education and research to promote reconciliation, including by sharing with the public (which may include your family). However, the NCTR will not disclose certain personal information, such as your address, phone number, band or disc number to the public.

For both restricted or open access, all information that identifies **other** people will be removed before your records are transferred to the NCTR, to protect their privacy.

Benefits and risks

The benefit of preserving your records is that they will help future generations understand the history and impacts of the residential schools on First Nation, Inuit and Métis peoples and communities.

For restricted access, your personal information will be kept confidential but there will always be the chance that you are identified by mistake. You will not control which researchers may be allowed to see your records. The NCTR will decide how much access researchers will be given and the confidentiality conditions they must follow.

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For open access, you will not control who sees your records or how they are used. The NCTR will decide whether to make your records, including your personal information, available to the public. You will not be able to control how people react to that information and what they do with it.

For both restricted and open access, the NCTR will keep your records in a highly secure database that is managed by carefully trained staff. However, there will always be a risk of unauthorized access to the database.

The restrictions in this agreement are permanent

Records archived at the NCTR are managed according to Manitoba laws, including *The National Centre for Truth and Reconciliation Act*. Your records will not be disclosed through access requests under *The Freedom of Information and Protection of Privacy Act*. Your records will ONLY be made available as permitted by this agreement. This agreement is made under section 6 of *The National Centre for Truth and Reconciliation Act* and confirmed by court order.

What if I change my mind about preserving my records?

If you decide to preserve your records at the NCTR, you have the right to change your mind later. You may change the type of access or you may withdraw your consent altogether and have your records removed from the NCTR. It is important to understand that if you choose open access and want to change or withdraw your consent, your personal information may already have been made public.

If you change your mind, contact IAP Information toll-free at 1-877-635-2648 or the NCTR toll-free at 1-855-415-4534.

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Do you have questions?

If you want more information about your choices or assistance with this form, contact:

IAP Information toll-free at 1-877-635-2648,
or email MyRecordsMyChoice@epiqglobal.ca,
or online at www.MyRecordsMyChoice.ca

Assembly of First Nations toll free at 1-833-212-2688,
or email iapdesk@afn.ca, or online at www.afn.ca

Inuit Representatives:

Contact for the Inuvialuit:

Contact: Gayle Gruben, Project Administrator

Telephone enquiries: (867) 777-7018

Email: ggruben@inuvialuit.com

Website: <http://www.irc.inuvialuit.com/>

Contact for Makivik:

Telephone enquiries toll-free (800) 369-7052

Electronic communications can be submitted at:

<http://www.makivik.org/contact/>

Website: <http://www.makivik.org>

If you want to learn more about the NCTR, contact the NCTR
toll-free at 1-855-415-4534, or email NCTRrecords@umanitoba.ca, or
online at www.NCTR.ca

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My Records, My Choice

Consent to preserve IAP or ADR records for restricted or open access at the National Centre for Truth and Reconciliation

If you choose to preserve your records at the NCTR, sign the Consent below, give us your Contact Information on the next page, and return both completed pages.

My Consent

I HAVE READ THIS FORM (7 pages) or had it read to me.

I UNDERSTAND THAT I do not need to sign this form unless I want to preserve my records at the NCTR. If I do not sign this form my records will be kept confidential until September 19, 2027. Then they will be destroyed.

I CHOOSE to preserve some or all of my IAP or ADR records at the NCTR for restricted or open access, as indicated:

Please check ONE level of access you choose to give to each type of record

My application for compensation	<input type="checkbox"/> restricted access	<input type="checkbox"/> open access
The transcript of my testimony	<input type="checkbox"/> restricted access	<input type="checkbox"/> open access
The recording of my testimony	<input type="checkbox"/> restricted access	<input type="checkbox"/> open access
My compensation decision	<input type="checkbox"/> restricted access	<input type="checkbox"/> open access

Signature _____ Date _____
month/day/year

[If this form is signed with a mark, a witness must complete this part.]

I HAVE READ this form to the person who made the mark above in my presence and who confirmed to me that he/she understands this Consent.

Signature _____ Name _____ Date _____
print month/day/year

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If you choose to preserve your records at the NCTR, we also need your Contact Information below so we can identify your records. If we need to contact you by mail we will use a plain envelope.

My Information	
First name	Last name
Name at residential school, maiden name, and other names you are known by	
Birthdate month/day/year	File number (if you know it)
Mailing address	Province/Territory
Email address (optional)	
Phone number (you may give more than one)	May we leave messages? <input type="checkbox"/> Yes <input type="checkbox"/> No

Send by mail: My Records, My Choice
PO Box 507 STN B
Ottawa, ON
K1P 5P6

Or email: MyRecordsMyChoice@epiqglobal.ca

Or fax: (866) 262-0816

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